

## Settings of the tablet

- ✓ Make sure to disable the automatic sleep setting of the screen. In case this is not an option on the tablet download the free android app 'Screen Time Out Toggle' from Google Play.
- ✓ Adjust the volume and screen brightness to user preferences and needs.

## Edit activity calendar and settings

Access the settings menu by using a 2 or 3 finger swipe upwards over the screen. The settings menu has a section 'Calendar' en a sections with 'Settings'. Go back to the main screen by pressing the 'X' in the right hand corner.

## activity calendar

### (ONLY: version 'Notes' and 'Connect')

After entering the 'Calendar' menu in Clockaid a calendar appears. Choose the date of the event in the calendar and add an event or text with the correct time and alarm details on the right hand side.



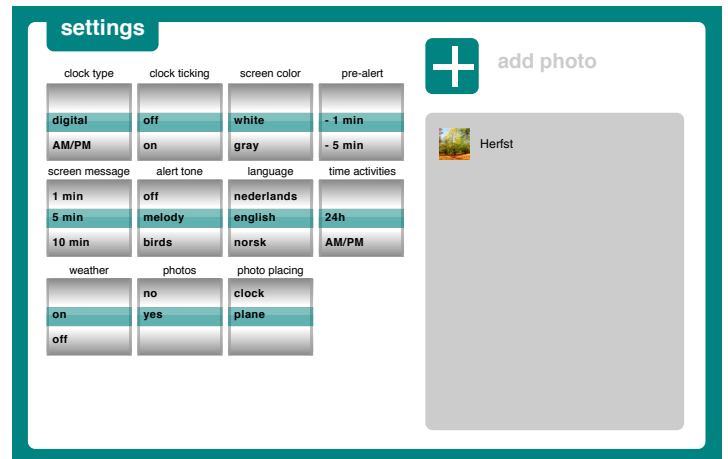
### Create a new appointment and/or event:

- ✓ Select the desired day.
- ✓ Press +.
- ✓ Set the time.
- ✓ Optionally, choose from five preset options or write your own message/ text.
- ✓ Choose from recurring "event": daily, weekly or monthly.
- ✓ Press "save".
- ✓ Press the X in the upper right corner when you are done. The screen closes.
- ✓ You will see the 'appointment' in the notification bar in bottom of the screen.

## settings

### (ONLY: version 'Time+', 'Notes' and 'Connect')

The "settings" button opens the settings menu. LEFT: the settings for the personalisation of the clock display, the language. RIGHT: the photo gallery.



- ✓ Clock: choose from four clock types: digital, analog-modern, analog-classic or AM/PM.
- ✓ Clock ticking: Analog clock ticking On or Off.
- ✓ Screen color: Select the background colour of the clock: white, black or gray.
- ✓ Pre alert: Choose the start of the pre-alert which will last for 1 minute.
- ✓ Screen Message: Choose how long the message will be visible after the alarm has finished. **Note that in case of time conflict the older message is overruled.**
- ✓ Alert tone: Choose between several alert tones or Off.
- ✓ Language: Select the desired language.
- ✓ Time activities: 24h or AM/PM
- ✓ Weather: On or Off.
- ✓ Photos: yes/no. When multiple images are automatically placed in a carousel
- ✓ Picture position: 'in the clock' or 'behind the clock';

Press the X in the upper right corner when you are done.

## Access calendars and enter information remotely online.

Log in via the clockaid website by use of an email and password.

## Access remotely online

### Entry via internet

- ✓ Go to the homepage Clockaid.com and log in using 'email and password'.
- ✓ Choose the device you want to edit.
- ✓ Fill the calendar: date, activities, appointments etc.
- ✓ Save and log out.



- 01** Today
- 01** Day with repeated activities
- 01 Selected day
- 01** Day with activities

## Products & Account

### Products

Here you can give a personal 'name' to one or more Clockaid tablets. This is only relevant if you manage multiple remote calendars.

### Account

With 'accounts' you can add and/or change the name of the manager.



### Explanation to the end user!

Finally, it is advisable to give the (elderly) user a good explanation of the Clockaid clock: Clockaid really just a clock which always shows you the correct time, day and date. But it also is a great help to remind them of things: to take medication, appointments, etc.

The selection of the type of alarm sound and visual alarm signal can be done together with the end-user. Don forget to check if all functions correctly or maybe some settings need adjustment after a couple of days and at regular intervals afterward and make sure the signals are interpreted as they should by the end-user.